

1 SUDDEN VALLEY COMMUNITY ASSOCIATION
2 BOARD OF DIRECTORS MEETING MINUTES V1
3 THURSDAY, MAY 14, 2015
4 Dance Barn
5 5:00 P.M.
6

7 In Attendance:

8 Larry Brown, President
9 Carol Bauman, Vice President
10 Leslie McRoberts, Secretary
11 Carol Houlton, Treasurer
12 Samantha Rorabaugh
13 Nick Flacco
14 Grace Shaffner
15 David Narsico
16 Mike D'Angelo
17 Georgia Allen, Acting N&E Chair
18 Jo Jean Kos, ACC Chair
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21 Community Members: 8
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23 Sudden Valley Staff: Mitch Waterman, Managing Director
24 Brittany Melo, Administrative Specialist
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26 I. CALL TO ORDER

27 The meeting was called to order at 5:02 PM.

28 II. ROLL CALL – All Board members present.

29 III. ADOPTION OF AGENDA

30 The agenda was adopted by acclamation.

31 IV. CLOSED SESSION TO DISCUSS LEGAL ISSUES

32 Attys. Rich Davis and Linda Foreman were also present for the Closed Session.

33 V. RETURN FROM CLOSED SESSION

34 The Board returned from Closed Session at 6:54PM

35 VI. BEGIN OPEN SESSION

36 The Board resumed Open Session at 7:08PM

37 VII. ANNOUNCEMENTS

- 38 a. Brittany Melo has been added to the Staff as the Administrative Specialist.
39 b. A Flea Market is scheduled for Saturday 5/30/2015 from 9:00AM – 2:00PM -
40 Contact reception regarding the rental of spaces and other questions.
41 c. Bingo on Saturday 5/16/2015 will start at 6:00pm.
42 d. There will be a Muster at Fire Station 22 for CERT Trained individuals on
43 Saturday 5/16/2015 from 10:00AM -12:00PM. Bring your CERT backpack and
44 supplies.
45 e. Fireworks will be allowed for 4th of July at the Marina – Need volunteers for
46 clean-up (contact Admin. Specialist).

47 f. Seven (7) people graduated in the latest HAM radio class. There will possibly be
48 another Ham Radio class in the fall. Contact Norm
49 Smith norm@suddenvalley.com with any further questions and/or that you are
50 interested in attending.

51 g. Views website should be back up and running by mid-day 5/15/2015.

52 VIII. PROPERTY OWNER COMMENTS

53 a. Stefan Paige, 65 Honeycomb Lane – Candidate for South Whatcom Fire
54 Commissioner position number 4 in the fall.

55 IX. BOARD COMMENTS

56 a. None

57 X. CONTINUING BUSINESS AND VOTING AS NECESSARY

58 a. None

59 XI. NEW BUSINESS AND VOTING AS NECESSARY

60 1. Capital Funding Request – Plotter Printer

61 a. Not repairable – even with parts – the current printer is no longer supported.
62 This is a crucial item. Asking for CRRRF funding of \$2,390.00 (all inclusive
63 price). Funding approved by the Finance Committee.

64 **MOTION:** Director Houlton moved that the Board approve an amount not to exceed \$2,390.00
65 (cost + tax + 10% contingency) for a new plotter printer from the CRRRF account. The motion
66 was seconded by Director Bauman and passed unanimously.

67 2. Bad Debt Policy Revision

68 a. Policy has been revised from quarterly to monthly.

69 b. Item withdrawn to be revised and resubmitted.

70 3. Quarterly Billing Policy Revision

71 a. Policy has been revised from quarterly to monthly.

72 b. Item withdrawn to be revised and resubmitted.

73 XII. ADJOURNMENT

74 Director McRoberts moved to adjourn. The motion was seconded by Director
75 D’Angelo and the meeting was adjourned at 7:35 PM.

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Amendments Approved By:

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Leslie McRoberts, *Board of Directors Secretary*