

1 SUDDEN VALLEY COMMUNITY ASSOCIATION
2 BOARD OF DIRECTORS MEETING MINUTES
3 THURSDAY, MAY 28, 2015

4 Dance Barn
5 7:00 P.M.
6

7 In Attendance: Larry Brown, President
8 Carol Bauman, Vice President
9 Leslie McRoberts, Secretary
10 Carol Houlton, Treasurer
11 David Narsico
12 Grace Shaffner
13 Nick Flacco
14 Mike D'Angelo
15 Samantha Rorabaugh
16 Georgia Allen, Acting N&E Chair
17 Jo Jean Kos, ACC Chair
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19 Sudden Valley Staff: Mitch Waterman, Managing Director
20 Community Members: 1
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22 I. CALL TO ORDER

23 The meeting was called to order at 7:02 PM.

24 II. ROLL CALL

25 All Directors were present

26 III. ADOPTION OF AGENDA

27 The agenda was adopted as amended.

28 IV. ANNOUNCEMENTS

- 29 1. Director Brown called attention to the Bellingham Herald article about the
- 30 Sudden Valley golf boards purchased by the Golf Pro
- 31 2. Director Shaffner said that Seattle's Channel 4 news also had a story about the
- 32 golf boards.
- 33 3. Director McRoberts said that there would be a Flea Market on Saturday the 30th.
- 34 4. Director Rorabaugh said that the Long Range planning Committee was accepting
- 35 applications.
- 36 5. Director McRoberts said that on July 4 fireworks may only be set off at the
- 37 marina.

38 V. PROPERTY OWNER COMMENTS – No comments

39 VI. BOARD COMMENTS

- 40 1. Director Bauman said that all of the many boxes of Sudden Valley documents
- 41 have been sorted and recorded.
- 42 2. Director D'Angelo commented that 9 people attend the CERT muster on May 16.

43 3. Director D'Angelo said the next Emergency Planning Committee meeting will be
44 June 9 at the Fire Station.

45 VII. MINUTES

46 Minutes for April 23, 2015, May 3, 2015, May 14 2015, and May 21, 2015 were adopted
47 as amended by acclamation.

48 VIII. COMMITTEE REPORTS

- 49 1. Architectural Control Committee – as submitted
50 2. Communication Committee – as submitted
51 3. Treasurer's Report

52 Treasurer Houlton reported that there were no Finance Committee minutes
53 included because their meeting had been posted too late. The 2014 financials will
54 be posted in the Views when the audit is complete. The Auditors will be here the
55 beginning of June. They expect a 4 to 8 week turnaround; the golf audit started in
56 January, giving them a head start. The first quarter numbers will be published in
57 the June Views.

58 The Accounting Manager has started working on the 2016 budget and will be
59 making item by item assumptions, examining actual costs department by
60 department.

61 IX. CONTINUING BUSINESS

- 62 1. Bad Debt Policy Revision

63 **MOTION:** Director McRoberts moved that the Board approve the Bad Debt
64 Policy Revision. It was seconded by Director Houlton and approved
65 unanimously.

- 66 2. Quarterly Billing Policy Revision

67 **MOTION:** Director Houlton moved to approve the Quarterly Billing Policy
68 Revision. It was seconded by Director Rorabaugh.

69 - **MOTION:** Director Houlton moved that the Policy be amended to replace
70 "his" with "his/her" It was seconded by Director Bauman. After discussion,
71 this amendment was withdrawn.

72 - **MOTION:** Director Rorabaugh moved that the word "his" be removed from
73 the policy. It was seconded by Director Houlton and passed 7-1 with Director
74 D'Angelo voting no.

75 The original motion then passed unanimously.

76 X. ADDITIONAL AGENDA ITEMS

- 77 A. DISCUSSION OF CONTRACT RESPONSIBILITIES

78 The Board discussed policy 2010.01 SVCA General Manager
79 Executive Accountability and Limitations as it related to the GM's authority to
80 make contracts.

- 81 B. DISCUSSION OF BOARD ATTENDANCE AT COUNTY AND OTHER
82 MEETINGS

83 The Board discussed attendance at the Council of Governments, the Whatcom
84 County Charter Commission, and the Lake Whatcom Policy Group and requested
85 that attendees report back to the full Board.

86 XI. ADJOURNMENT

87 **MOTION:** Director Bauman moved to adjourn. The motion was seconded by
88 Director D'Angelo and the meeting was adjourned at 8:27 PM.

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91 Amendments Approved By:

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Leslie McRoberts, *Board of Directors Secretary*