

1 **BOARD OF DIRECTORS BUSINESS MEETING MINUTES**

2
3 **ASSOCIATION NAME:** Sudden Valley Community Association

4 **DATE AND LOCATION:** Thursday, October 13, 2022 [Remote Meeting]

5 **CALLED TO ORDER AT:** 7:07 pm

6 **AUDIENCE MEMBERS:** Not Recorded

7
8 **BOARD MEMBERS PRESENT:**

1. Andrew Tischleder	4. Nancy Alyanak	7. Sandi Mitchell	10.
2. Joshua Bowens	5. Morgan Libby	8. Sam Shahan	11.
3. Taimi Van de Polder	6. Sonia Voldt	9. Brian Cope	12.

9
10 **BOARD MEMBERS ABSENT:** Kanu Sharma, Keith McLean

11
12 **STAFF MEMBERS:** Jo Anne Jensen, *Operations Manager*; Jon Kaer, *Technology Administrator*; Joel
13 Heverling, *Accounting Manager*

14
15 **This meeting was opened with an affirmation of SVCA’s Land Acknowledgement and Anti-Racism**
16 **Statements.**

17
18 **Item 1) ADOPTION OF AGENDA**

19 **1a.** The agenda was adopted

20
21 **MOTION TO:** Adopt the agenda and approve.

22
23 **MOTION BY:** Director Tischleder _____ **SECONDED BY:** Director Bowens _____

24 **APPROVED:** X _____ **NOT APPROVED:** _____ **TABLED:** _____ **DIED:** _____

25 **IN FAVOR:** Unanimous _____

26 **AGAINST:** None. _____ **ABSTAINED:** None _____

27
28 **Item 2) ANNOUNCEMENTS**

29 **2a.** Operations Manager JoAnne Jensen announced where to email the questions for the
30 candidates for the AGM on Saturday, November 5;

31 **2a i.** Holiday Craft Fair entries can be sent to us at the Welcome Center for vendors;

32 **2a ii.** Information regarding the new Welcome Center parking and gate’s hours;

33 **2b.** Nancy Alyanak presented information about ballots for the AGM and how to obtain them;

34 **2b i.** Encouraged turnout for election.

35 **2b ii.** Location of drop box and mailbox; allow 5-7 days to get to voting center.

36 **2c.** Director Van de Polder asked about hours of Welcome Center gate, dawn to dusk

37
38 **Item 3) PROPERTY OWNER COMMENTS & BOARD RESPONSES**

39 Property Owners asked various questions and the Board responded.

40 **Item 4) PROJECT UPDATES**

41 **4a.** Jo Anne Jensen, Ops Manager, updated us about these projects:

42 **4a i.** Barn 7 Foundation removal project is completed and within budget;

43 **4a ii.** 8th Golf Bridge has been installed and railing is currently being installed;

44 **4a iii.** 2022 Roads projects (unintelligible) **Under budget;**

45 4a iv. Clubhouse kitchen/El Agave project is almost complete, and clean-up is scheduled.

46
47 **Item 5) TREASURER’S REPORT**

48 **5a. July 2022 Financial Reports**

49 Accounting Manager Joel Heverling presented the financial reports of July 2022.

50
51 **Item 6) NEW BUSINESS**

52 **6a. CAPITAL REQUEST-COLD SPRING LANE & PERMITTING IN 2023**
53 **for repairs and drainage basin**

54
55 **MOTION:** For the Board Directors approve the allocation of \$35,596 from the Road Reserves for the
56 Cold Spring drainage repair.

57
58 MOTION BY: Director Tischleder SECONDED BY: Director Voldt
59 APPROVED: X NOT APPROVED: _____ TABLED: _____ DIED: _____
60 IN FAVOR: Unanimous
61 AGAINST: None. ABSTAINED: None

62
63 **6b. CAPITAL REQUEST-MAINTENANCE DEPARTMENT DUMP TRAILER**

64
65 **MOTION:** That the Board of Directors approve the allocation of \$14,051.91 from the CRRRF fund for
66 the purchase of a Maintenance Department 14 ft. Dump Trailer for road repair.

67
68 MOTION BY: Director Tischleder SECONDED BY: Director Voldt
69 APPROVED: X NOT APPROVED: _____ TABLED: _____ DIED: _____
70 IN FAVOR: Unanimous
71 AGAINST: None. ABSTAINED: None

72
73 **6c. OPERATIONS CONTRACT APPROVAL-PHONE SERVICE UPGRADE**

74
75 **MOTION:** The BOD approve the proposed Comcast contract that upgrades phone services to the VOIP
76 and increases internet service speeds.

77
78 MOTION BY: Director Tischleder SECONDED BY: Director Voldt
79 APPROVED: X NOT APPROVED: _____ TABLED: _____ DIED: _____
80 IN FAVOR: Unanimous
81 AGAINST: None. ABSTAINED: None

82
83 **6d. POOL REPAIR**

84
85 **MOTION:** That the BOD ratify the executive committee’s decision to obligate \$ 26,932.80 from CRRRF
86 toward foundation restoration for the repair of the main pool gutter leak.

87
88 MOTION BY: Director Tischleder SECONDED BY: Director Shahan
89 APPROVED: X NOT APPROVED: _____ TABLED: _____ DIED: _____
90 IN FAVOR: Unanimous
91 AGAINST: None. ABSTAINED: None

93 **6e. REMOTE MEETINGS ITEM**

94
95 Director Tischleder spoke to the Board reminding them about Governor Enslee's COVID
96 proclamation ending October 31 and that it doesn't seem necessary to continue having meetings
97 via Zoom. He would leave that to the future Board to determine with Jo Anne.
98

99 **Item 7) CLOSED SESSION-PERSONNEL ADJOURNMENT**

100
101 MOTION BY: Director Tischleder SECONDED BY: Director Shahan
102 APPROVED: X NOT APPROVED: _____ TABLED: _____ DIED: _____
103 IN FAVOR: Unanimous
104 AGAINST: None. ABSTAINED: None
105

106 **MOVED TO CLOSED SESSION: 8:44 pm**

107
108
109 APPROVED BY: 
110 **BRIAN COPE, SECRETARY**
111
112