



## REGULAR SESSION OF THE BOARD OF DIRECTORS

November 16, 2023

Minutes

**DATE AND LOCATION:** Thursday, November 16, 2023, Dance Barn

**CALLED TO ORDER AT:** 6:58 pm.

**AUDIENCE MEMBERS:** Not Recorded

### BOARD MEMBERS PRESENT:

1. Keith McLean	2. Taimi Van De Polder	3. Laurie Robinson	4. Linda Bradley
5. Stu Mitchell-Zoom	6. AJ Tischleder	7. Sam Shahan	8. Sonia Voldt-excused
9. Josh Bowens	10. Rob Gibbs	11. Daniel Rodriguez	

### ATTENDING:

**Staff Members:** Jo Anne Jensen, General Manager, Joel Heverling, Finance Director

#### Call to Order

President McLean called the meeting to order at 6.58 PM. Land Acknowledgement and Anti-Racism Statement.

#### 1. President Moves to Adopt the Agenda.

<b>Motion By:</b> Director Gibbs		<b>Seconded By:</b> Director Van De Polder	
<b>Approved:</b> X	<b>Not Approved:</b>	<b>Tabled:</b>	<b>Died:</b>
<b>In Favor:</b> Unanimous	<b>Against:</b>	<b>Abstained</b>	

#### 2. Announcements

3. **Property Owner Comments:** Three members addressed the Board on differing topics.

#### 4. Certification of 2023 Election

**Motion:** For the Board to accept the 2023 Certification of Election.

<b>Motion By:</b> Director Gibbs		<b>Seconded By:</b> Director Bradley	
<b>Approved:</b> X	<b>Not Approved:</b>	<b>Tabled:</b>	<b>Died:</b>
<b>In Favor:</b> 7	<b>Against:</b>	<b>Abstained:</b> 1	

5. August Financials presented by the Finance Director.

#### 6. Director Appointments

##### 6a. Standing Committees

Long Range Planning: Chair-AJ Tischleder, Sam Shahan-second director

Document Review: Chair-Linda Bradley, Taimi Van De Polder- second director  
 Finance: Chair-Laurie Robinson, Treasurer, Stu Mitchell-second director

**6b. Union Negotiation Representatives**

Keep designated representatives appointed earlier in the year.  
 Director Shahan, Director Voldt, Director Bradley (alternate)

**6c. Designated Signing Authority Resolution**

**Motion:** Move the Board approve the Signing Authority Resolution presented by the Finance Director.

<b>Motion By:</b> Director Gibbs		<b>Seconded By:</b> Director Bowens	
<b>Approved:</b> X	<b>Not Approved:</b>	<b>Tabled:</b>	<b>Died:</b>
<b>In Favor:</b> Unanimous	<b>Against:</b>	<b>Abstained</b>	

**7. Architectural Control Committee Member Appointment**

Director Rodriguez requested Wayne Lee be approved to serve on the committee.

**Motion:** Need a recommendation for Wayne Lee to join the Architectural Control Committee.

<b>Motion By:</b> Director Gibbs		<b>Seconded By:</b> Director Bowens	
<b>Approved:</b> X	<b>Not Approved:</b>	<b>Tabled:</b>	<b>Died:</b>
<b>In Favor:</b> Unanimous	<b>Against:</b>	<b>Abstained</b>	

**8. New Business**

**8a. Capital Request-2023 Fast Response (Roads)**

**Motion:** Move that the SVCA Board of Directors approve the allocation of \$85,000 from Roads for the 2023 Fast Response for Unforeseen Drainage Issues project, with spending managed by Mike Brock, Maintenance & Facilities Manager using internal labor ad resources, or currently contracted vendors Stremler Gravel, WRS and PNW.

<b>Motion By:</b> Director Tishleder		<b>Seconded By:</b> Director Bowens	
<b>Approved:</b> X	<b>Not Approved:</b>	<b>Tabled:</b>	<b>Died:</b>
<b>In Favor:</b> Unanimous	<b>Against:</b>	<b>Abstained</b>	

**9. Closed Session**

**Motion:** Move into closed session.

<b>Motion By:</b> Director Bradley		<b>Seconded By:</b> Director Van De Polder	
<b>Approved:</b> X	<b>Not Approved:</b>	<b>Tabled:</b>	<b>Died:</b>
<b>In Favor:</b> Unanimous	<b>Against:</b>	<b>Abstained</b>	

**Motion:** Move into open session.

<b>Motion By:</b> Director McLean		<b>Seconded By:</b> Director Van De Polder	
<b>Approved:</b> X	<b>Not Approved:</b>	<b>Tabled:</b>	<b>Died:</b>
<b>In Favor:</b> Unanimous	<b>Against:</b>	<b>Abstained</b>	

**Closed Session Voting**

**Motion:** Move the Board approve the General Manager and Finance Director be cashed out for vacation time of 160 hours each.

<b>Motion By:</b> Director Bradley		<b>Seconded By:</b> Director Van de Polder	
<b>Approved:</b> X	<b>Not Approved:</b>	<b>Tabled:</b>	<b>Died:</b>
<b>In Favor:</b> Unanimous	<b>Against:</b>	<b>Abstained</b>	

**10. Code of Conduct-** discussion of options.

**Motion:** Move the Board postpone the discussion of the Code of Conduct until the January 11<sup>th</sup> meeting.

<b>Motion By:</b> Director Bowens		<b>Seconded By:</b> Director Gibbs	
<b>Approved:</b> X	<b>Not Approved:</b>	<b>Tabled:</b>	<b>Died:</b>
<b>In Favor:</b> Unanimous	<b>Against:</b>	<b>Abstained</b>	

**Adjourned 9:48PM**

Approved by:   
Linda Bradley, Board of Directors Secretary

