



REGULAR SESSION OF THE BOARD OF DIRECTORS

December 14, 2023

Minutes

DATE AND LOCATION: Thursday December 14, 2023, Dance Barn

CALLED TO ORDER AT: 7:05 pm.

AUDIENCE MEMBERS: Not Recorded

BOARD MEMBERS PRESENT:

1. Keith McLean	2. Taimi Van De Polder	3. Laurie Robinson	4. Linda Bradley
5. Stu Mitchell	6. Sam Shahan	7. AJ Tischleder	8. Sonia Voldt
9. Joshua Bowens-Absent	10. Rob Gibbs	11. Daniel Rodriguez	

ATTENDING:

Staff Members: Jo Anne Jensen, General Manager, Spencer Huston, IT, Brian Kruhlak and Kevin LeDuc, Golf.

Guest: Rich Davis-SVCA attorney

Call to Order

President McLean called the meeting to order at 7.07PM.

Land Acknowledgement and Anti-Racism Statement.

1. Move to Adopt the Agenda.

Motion By: Director Bradley		Seconded By: Director Van De Polder	
Approved: X	Not Approved:	Tabled:	Died:
In Favor: Unanimous	Against:	Abstained	

2. Consent Agenda

2a. Minutes - November 6, 2023

2b. Minutes - December 7, 2023, removed for corrections.

Motion to approve minutes 2a. and withdraw 2b for correction.

Motion By: Director Voldt		Seconded By: Director Bradley	
Approved: X	Not Approved:	Tabled:	Died:
In Favor: Unanimous	Against:	Abstained	

3. Announcements

President McLean announced the resignation of Director Bowens and requested N&E Chair Rob Gibbs to begin the process of soliciting candidates for the vacancy.

Motion: Move the cutoff date for applications is Monday January 22nd with voting at the regular board meeting on the 25th.

Motion By: Director Van De Polder	Seconded By: Director Bradley
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Approved: X	Not Approved:	Tabled:	Died:
In Favor: Unanimous	Against:	Abstained	

4. **Property Owner Comments**

5. **Closed Session**

Move to go into closed session. 7:21pm

Motion By: Director Bradley		Seconded By: Director Van De Polder	
Approved: X	Not Approved:	Tabled:	Died:
In Favor: Unanimous	Against:	Abstained	

Move to go into open session. 9:41pm

Motion By: Director McLean		Seconded By: Director Van De Polder	
Approved: X	Not Approved:	Tabled:	Died:
In Favor: Unanimous	Against:	Abstained	

Motion: Authorize the GM to negotiate a good faith contract with Brian Kruhlak for a period of three (3) months to ensure the smooth transition of golf course management.

Motion By: Director McLean		Seconded By: Director Van De Polder	
Approved: X	Not Approved:	Tabled:	Died:
In Favor: 7	Against :1	Abstained	

6. **Financial Reports** submitted by the GM; Director of Finance was absent due to illness.

7. **Continuing Business**

7a. Resolution to Rescind Policy 2017-08.

Motion: Move that the Board of Directors rescind Policy 2017-08, the Records and Procedure Policy and update the Policy List with the new policy.

Motion By: Director McLean		Seconded By: Director Bradley	
Approved: X	Not Approved:	Tabled:	Died:
In Favor: Unanimous	Against:	Abstained:	

7b. Committee Appointments-No further appointments currently.

8. **New Business**

8a. Capital Request- Re-key of SVCA Facilities Change Order

Motion 1: Move that the SVCA Board of Directors approves the allocation of an additional \$6,494.00 from CRRRF to Capital Code 9722.05 for rekeying SVCA's facilities.

Motion By: Director McLean		Seconded By: Director Bradley	
Approved: X	Not Approved:	Tabled:	Died:
In Favor: Unanimous	Against:	Abstained:	

Motion 2: Move that the SVCA Board of Directors authorize the General Manager to execute a contract with Accurate Lock and Security in the amount of \$27,150.00 using SVCA's standard construction contract, and that the Maintenance & Facilities Manager be approved to administer change order funds up to \$4,344.00.

Motion By: Director McLean		Seconded By: Director Van De Polder	
Approved: X	Not Approved:	Tabled:	Died:
In Favor: Unanimous	Against:	Abstained:	

8b. Capital Request-Additional Golf Cart Capital Lease

Motion: Move that the SVCA Board of Directors authorize the General Manager to sign a five (5) year lease with Peak Golf & Utility for ten (10) new Club Car, gas powered golf carts for \$16,320 annually or \$81,600 over the course of five (5) years.

Motion By: Director McLean		Seconded By: Director Vander De Polder	
Approved: X	Not Approved:	Tabled:	Died:
In Favor: Unanimous	Against:	Abstained:	

Adjourned: 10:33 PM

Approved by: 
 Linda Bradley, Board of Directors Secretary