



REGULAR SESSION OF THE BOARD OF DIRECTORS

Thursday, February 22, 2024

Minutes

DATE AND LOCATION: Dance Barn
CALLED TO ORDER AT: 7:04PM.
AUDIENCE MEMBERS: Not Recorded

BOARD MEMBERS PRESENT:

1. Keith McLean	4. Laurie Robinson	7. Rick Asai	10. Robb Gibbs-via Zoom
2. Taimi Van de Polder	5. Sonia Voldt	8. Stu Mitchell	11.
3. Linda Bradley	6. AJ Tischleder- excused	9. Daniel Rodriguez	

ATTENDING:

Staff Members: Jo Anne Jensen, General Manager. Joel Heverling, Finance Director

Call to Order

President McLean called the meeting to order at 7:04PM. Land Acknowledgement and Anti-Racism Statement.

- 1. President Moved to Amend the Agenda to remove the consent agenda.**
- 2. President Moved to Adopt Amended Agenda.**

Motion By: Director McClean		Seconded By: Director Bradley	
Approved: X	Not Approved:	Tabled:	Died:
In Favor: Unanimous	Against:	Abstained	

3. Announcements.

4. Property owner comments.

Homeowners made comments. Presentation by a Member regarding rental of an area in the Community Center for music lessons.

5. Financial Report-

6. Continuing Business

- 6a. Code of Conduct
- 6b. Grievance Procedure

Discussion is to move this forward to our next meeting with additional language designating an impartial third party to receive grievances if needed in Step 3 and modify language regarding mediation.

6c. Tour of Facilities Scheduling

The GM will be meeting with an LRPC member to discuss facilities tours and the timing of the strategic planning session that will follow. Will bring back set dates for each at the next meeting.

7) New Business

a. Form Appeals Committee

The Board appointed Laurie Robinson and Keith McLean to the Appeals Committee.

b. Capital requests.

Motion made to combine items 1,2,3,4,6,8, 10 into a single consent agenda.

Motion By: Director McLean		Seconded By: N/C	
Approved: X	Not Approved:	Tabled:	Died:
In Favor: Unanimous	Against:		

Motion to approve items 1,2,3,4,6,8, 10, on the consent agenda.

Motion By: Director McLean		Seconded By: N/C	
Approved: X	Not Approved:	Tabled:	Died:
In Favor: Unanimous	Against:		

Items

1. Turf Care Tractor Replacement- \$50,936.70
2. Turf Care Sand Trap Rake Replacement \$ 32,578.91
3. Clubhouse HVAC- \$22,176.00
4. 2024 Fast Response Drainage Funds- \$88,400
6. 2024 On-Call Engineering Funds- \$41,600
8. Bridge Inspections- \$5,561.00
10. Road & Drainage Project-
 - i. \$699,00-Deer Lane Lane-asphalt overlay and 40-45 culvert replacements.
 - ii. \$30,000- Complete Cold Spring Drainage improvements
 - iii. \$30,000-Renewal of two SVCA Permits: 5-year Programmatic Permit, and renewal of 5-year permit with Whatcom County allowance maintenance of gravel surfaces at 3 locations.

5. Move that the Board of directors approve the allocation of \$125,320 from Roads Reserve for the 2024 ditches, culverts, and swales. CVC Project with funds to be administered by the Maintenance and Facilities Manager.

Motion By: Director Robinson		Seconded By: N/C	
Approved: X	Not Approved:	Tabled:	Died:
In Favor: Unanimous	Against:	Abstained	

7. Move that the Board of Directors approve the allocation of \$36,400.00 from the 2024 Capital Budget for Roads for potholes and minor road repairs in 2024.

Motion By: Director Bradley		Seconded By: N/C	
Approved: X	Not Approved:	Tabled:	Died:
In Favor: Unanimous	Against:	Abstained	

9. Move that the SVCA Board of Directors approve the allocation of \$131,003.84 from the 2024 Capital Budget for Roads for design and permitting per PNW's summary dated February 6, 2024, for the 2024 Bridge Design Project.

Motion By: Director Bradley		Seconded By N/C	
Approved: X	Not Approved:	Tabled:	Died:
In Favor: Unanimous	Against:	Abstained	

- i. Move that the SVCA Board of Directors authorize the General Manager to execute contracts. with Chinook Engineering per their proposals dated February 2nd, 2024, with total amounts not to exceed \$77,620.

Motion By: Director Bradley		Seconded By N/C	
Approved: X	Not Approved:	Tabled:	Died:
In Favor: Unanimous	Against:	Abstained	

- ii. Move that the SVCA Board of Directors authorize the General Manager to execute a contract with NW Geologic PLLC per their proposal dated February 5, 2024, with a not to exceed amount of \$13,000.00.

Motion By: Director Bradley		Seconded By N/C	
Approved: X	Not Approved:	Tabled:	Died:
In Favor: Unanimous	Against:	Abstained	

8) Closed Session

9:02PM Motion to move into closed session.

Motion By: Director McLean		Seconded By N/C	
Approved: X	Not Approved:	Tabled:	Died:
In Favor: Unanimous	Against:	Abstained	

9:25PM Motion to return to open Session, no action taken as a result of the closed session.

Motion By: Director McLean		Seconded By N/C	
Approved: X	Not Approved:	Tabled:	Died:
In Favor: Unanimous	Against:	Abstained	

Adjourned: 9:26PM

Approved by: 
 Linda Bradley, Board of Directors Secretary