



REGULAR SESSION OF THE BOARD OF DIRECTORS

Thursday, March 14, 2024

Minutes

DATE AND LOCATION: Dance Barn
CALLED TO ORDER AT: 7.02PM
AUDIENCE MEMBERS: Not Recorded

BOARD MEMBERS PRESENT:

1. Keith McLean	4. Laurie Robinson	7. Rick Asai	10. Robb Gibbs
2. Taimi Van de Polder-	5. Sonia Voldt	8. Stu Mitchell- Excused	11. Daniel Rodriguez- Excused
3. Linda Bradley	6. AJ Tischleder	9.	

ATTENDING:

Staff Members: Jo Anne Jensen, General Manager. Kyle Kaltenbach, COS.

Call to Order

President McLean called the meeting to order at 7:02PM.
 Land Acknowledgement and Anti-Racism Statement.

- 1. Director Van De Polder made a motion to amend the agenda by reversing the order of items 8a and 8b in Closed session.**

Motion By: Director Van De Polder		Seconded By: Director Bradley	
Approved: X	Not Approved:	Tabled:	Died:
In Favor: Unanimous	Against:	Abstained	

President Moved to Adopt the Amended Agenda.

Motion By: Director McLean		Seconded By: Director Van de Polder	
Approved: X	Not Approved:	Tabled:	Died:
In Favor: Unanimous	Against:	Abstained	

- 2. Consent Agenda**

Director Voldt made a request to discuss item 2b. for content. Discussed revising the President’s response and amend before publication.

Motion: Move to approve the February 8, 2024, minutes with corrections as agreed.

Motion By: Director Van de Polder		Seconded By: Director Bradley	
Approved: X	Not Approved:	Tabled:	Died:
In Favor: 6	Against:	Abstained	1

Director Asai noted error in date on the 2/28/204 minutes. Noted to make correction before minutes published.

3. Announcements

3a. The new Director of Golf, Kevin LeDuc, was announced.

3b. Candidates for the Board vacancy have received two applications, closing date is 3/18/2024 so still time to apply. Interviews and appointment will take place at the regular Board meeting on 3/28/2024. Check needed early start time. Other Committee vacancies: ACC-needs five members, LRPC-needs 2-3 members.

4. Property owner comments.

Members made comments.

Questions regarding unused space in Community Center.

Boy Scout presentation of proposed project at AM PM Park.

5. GM Report

6. Continuing Business

6a. Code of Conduct/Grievance Procedure–Reviewed suggested revisions and additional language to further clarify the actual grievance procedure. Both documents will be brought back to the next meeting for approval. The Code had previously been finalized, but not voted on until both procedures could be approved.

The motion on the table is to bring back the code of conduct and the grievance procedures for our next meeting.

Motion By: Director McLean		Seconded By: Director Bradley	
Approved: X	Not Approved:	Tabled:	Died:
In Favor: Unanimous	Against:	Abstained	

6b. Date for the facilities tour set for March 22nd 1:00-4:00 for those wishing to tour and the Strategic Planning Retreat will be March 23, 2024. It will start at 10:00 o'clock and go to 3:00pm.

6c. Marina Wet Slip Update

Additional information was provided that the marina slips could cost more than anticipated. The project is so far out it is hard to determine material and labor costs now. Modifications could be made to the project to reduce the cost. It is premature at this time to try and get hard dollar amounts for a project scheduled six years out in 2029.

7. New Business

7a. 2024 Events List and Calendar Discussion

Motion: We select the events and the dates for these events that Joanne has for Sudden Valley: presented to us in this memo for the 2024 event dates

Motion By: Director Bradley		Seconded By: Director Van De Polder	
Approved: X	Not Approved:	Tabled:	Died:
In Favor: Unanimous	Against:	Abstained	

7b. LRPC Board Appointments

Motion: Nominate Sonia Voldt as second Board Director to the committee.

Motion By: AJ Tischleder	Seconded By: N/A
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Approved: X	Not Approved:	Tabled:	Died:
In Favor: Unanimous	Against:	Abstained:	

Motion: Appoint Kyle Kaltenbach as staff member for LRPC.

Motion By: Director McLean		Seconded: N/A	
Approved: X	Not Approved:	Tabled:	Died:
In Favor: 5	Against: 1	Abstained: 1	

7c. Appeals Committee Alternate Member

Motion: Move to nominate Rob Gibbs as alternate Appeals Committee Member for the upcoming appeal.

Motion By: Director Van De Polder		Seconded: N/A	
Approved:	Not Approved:	Tabled:	Died:
In Favor:	Against:	Abstained:	

7d. Approval Requests

i. Lien Fees

Motion: Move that the SVCA Board of Directors approve the increase of lien fees from \$475 to \$675 to reflect the increase in fees assessed by Whatcom County.

Motion By: Director McLean		Seconded By: Director Van De Polder	
Approved: X	Not Approved:	Tabled:	Died:
In Favor: Unanimous	Against:	Abstained:	

ii. Pool Services Agreement

Motion: Move that the SVCA Board of Directors approve the 2024 pool services agreement with Cesco Solutions and authorize the General Manager to execute the agreement.

Motion By: Director McLean		Seconded By: Director Van De Polder	
Approved: X	Not Approved:	Tabled:	Died:
In Favor: Unanimous	Against:	Abstained:	

7e. Capital Requests

i. Tennis Court Contract Award

Motion 1: Move that the SVCA Board of Directors approve the allocation of \$302,615.38 from CRRRF as change order funding to capital code 9723.05 for construction of the Core Area: Tennis Court Resurfacing & Fencing project.

Motion By: Director McLean		Seconded By: Director Bradley	
Approved: X	Not Approved:	Tabled:	Died:
In Favor: Unanimous	Against:	Abstained:	

Motion 2:

Motion: Move that the SVCA Board of Directs approve contract award to Stremler Gravel, Inc. per their proposal dated February 9h, 2024, and authorize the General Manager to execute SVCA's standard construction contract.

Motion By: Director McLean		Seconded By: Director Bradley	
Approved: X	Not Approved:	Tabled:	Died:
In Favor: Unanimous	Against:	Abstained:	

8. Closed Session

Motion: Move to closed session at 9:09PM.

Motion By: Director Van De Polder		Seconded By Director Bradley	
Approved: X	Not Approved:	Tabled:	Died:
In Favor: Unanimous	Against:	Abstained:	

Motion: Move to open session at 10:54PM.

Motion By: Director Bradley		Seconded By: N/A	
Approved: X	Not Approved:	Tabled:	Died:
In Favor: Unanimous	Against:	Abstained:	

President McLean: Coming back from closed session. There was some action taken on the appeal and that will be in our minutes.

Motion: Move to adjourn.

Motion By: Director Van De Polder		Seconded By Director Voldt	
Approved: X	Not Approved:	Tabled:	Died:
In Favor: Unanimous	Against:	Abstained:	

Adjourned: 10:55PM

Approved by: 
Linda Bradley, Board of Directors Secretary