

1 **BOARD OF DIRECTORS BUSINESS MEETING MINUTES**

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3 **ASSOCIATION NAME:** Sudden Valley Community Association
4 **DATE AND LOCATION:** Thursday, September 22, 2022 [Remote Meeting]
5 **CALLED TO ORDER AT:** 7:03 PM
6 **AUDIENCE MEMBERS:** Not Recorded

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8 **BOARD MEMBERS PRESENT:**

1. Andrew Tischleder	3. Nancy Alyanak	5. Keith McLean	7. Sandi Mitchell
2. Sonia Voldt	4. Taimi Van de Polder	6. Morgan Libby	8.

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10 **BOARD MEMBERS ABSENT:** Brian Cope; *excused*, Joshua Bowens; *excused*, Kanu Sharma;
11 *excused*, Sam Shahan, *excused*

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13 **STAFF MEMBERS:** Jo Anne Jensen, *Operations Manager*; Jon Kaer, *Technology Administrator*

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15 **GUESTS:** Leora Watson, *Editor for The Views*

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17 **This meeting was opened with an affirmation of SVCA’s Land Acknowledgement and Anti-**
18 **Racism Statements.**

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20 **1. ADOPTION OF AMENDED AGENDA**

- 21 a. Director Tischleder moved to amend the agenda
 - 22 i. Remove 5b, Capital Request – Replacement Zero Turn Mower
 - 23 ii. Adding 5a-ii, Appointing Second Board Member to Communications Committee

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25 **MOTION TO:** Amend the Agenda

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27 MOTION BY: Director Tischleder SECONDED BY: Director Voldt
28 APPROVED: X NOT APPROVED: _____ Tabled: _____ DIED: _____
29 IN FAVOR: Unanimous
30 AGAINST: None ABSTAINED: None

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32 **MOTION TO:** Adopt the Amended Agenda

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34 MOTION BY: Director Tischleder SECONDED BY: Director Libby
35 APPROVED: X NOT APPROVED: _____ Tabled: _____ DIED: _____
36 IN FAVOR: Unanimous
37 AGAINST: None ABSTAINED: None

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39 **2. ANNOUNCEMENTS**

- 40 a. Jo Anne Jensen announced project updates
 - 41 i. The Barn 7 foundation removal is about ¾ of the way removed and the remainder
42 will be finished next week
 - 43 1. Grading and hydroseeding will be completed after foundation removal
 - 44 ii. The 8th Hole Bridge was set today

- 45 1. Backfill, grading, and installation of a guard rail will be completed over
- 46 the next week
- 47 2. Asphalt surfacing will be placed the beginning of October and the bridge
- 48 will have to remain closed until the asphalt surfacing is in place
- 49 iii. The Road & Drainage NOA Project is about 95% complete
- 50 1. This next week asphalt repairs are occurring
- 51 2. Minor cleanup will be finished the beginning of October
- 52 iv. The 2022 Roads Project
- 53 1. Cascade Lane and Green Hill are now complete
- 54 2. Spring Road is complete except for installation of the treatment vault,
- 55 which is expected in November
- 56 a. Reminder that the installation of the vault is minor and will not
- 57 create a conflict with the Lake Whatcom watershed window
- 58 v. Clubhouse Kitchen repairs are still underway and expected to be complete at the
- 59 beginning of October
- 60 vi. The Welcome Center Open House has been scheduled for October 1st
- 61 1. The deck replacement project will be completed mid next week
- 62 b. Jo Anne Jensen announced that no unauthorized person will be allowed to enter an active
- 63 construction site regardless of their status as a community member, a board member, a
- 64 committee member, or a private individual
- 65 i. Suggested working with the Document Review Committee to review the current
- 66 policies that are in place around this issue with the goal of ensuring that the
- 67 policies are clear and appropriate and that they reflect the direction of the Board
- 68 c. Director Alyanak announced that ballots should mail October 3rd and should arrive later
- 69 in the week
- 70 d. Director McLean announced that the ACC is actively looking for committee members

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72 **3. PROPERTY OWNER COMMENTS**

73 a. Property owners made comments and asked various questions and the Board responded

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75 **4. CONTINUING BUSINESS**

- 76 a. Roadside Mower Training Plan
- 77 i. Jo Anne Jensen presented the training plan
- 78 ii. Board discussion occurred
- 79 b. Approval of AGM Booklet Proof
- 80 i. Board discussion occurred

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82 **MOTION TO:** Approve the final AGM Booklet

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84 MOTION BY: Director Tischleder SECONDED BY: Director Libby

85 APPROVED: X NOT APPROVED: _____ TABLED: _____ DIED: _____

86 IN FAVOR: Director Tischleder, Director Voldt, Director Mitchell, Director Libby

87 AGAINST: None ABSTAINED: Director Van de Polder

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- 91 **5. NEW BUSINESS**
- 92 a. Appoint Communications Committee Chair
- 93 i. Director Voldt nominated Director Mitchell as Chair of the Communications
- 94 Committee, Director Van de Polder seconded the nomination
- 95 1. Director Mitchell was approved as Chair of the by acclamation
- 96 ii. Appointing Second Board Member to Communications Committee
- 97 1. Director Voldt nominated Director Libby for the Communications
- 98 Committee
- 99 iii. Designate Staff Member to Assist Communications Committee Chair
- 100 1. Director Tischleder announced that Jo Anne Jensen will be the staff
- 101 member designated to assist the Communications Committee
- 102 2. Board discussion occurred

104 **MOTION TO:** Approve Jo Anne Jensen as the staff member designated to the Communications
 105 Committee

106
 107 MOTION BY: Director Tischleder SECONDED BY: Director Mitchell
 108 APPROVED: X NOT APPROVED: _____ TABLED: _____ DIED: _____
 109 IN FAVOR: Unanimous
 110 AGAINST: None ABSTAINED: None

112 **6. ADJOURNMENT**

- 113 a. The meeting adjourned at 7:50 PM

115 **MOTION TO:** Adjourn.

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 117 MOTION BY: Director SECONDED BY: Director
 118 APPROVED: X NOT APPROVED: _____ TABLED: _____ DIED: _____
 119 IN FAVOR: Unanimous
 120 AGAINST: None ABSTAINED: None

123 Approved by: _____
 124 Brian Cope, Secretary; Andrew Tischleder, SVCA Board President