

# Minutes

## Sudden Valley Community Association Architectural Control Committee

Date 08/17/2023

Time 6:00 PM

Location The Barn

<b>Type of meeting:</b>	Request and Plan Review
<b>Facilitator:</b>	Keith McLean, Chair
<b>Committee Attendees:</b>	Jo Jean Kos, Wayne Lee, Daniel Rodriguez, Patric Zwolenski
<b>Excused Absence:</b>	N/A
<b>Attendees:</b>	Diane Bruneau, Joel Carter
<b>Observers:</b>	Scott Carson & Parvin Roshan (Item 8 & 9), Isaac Burrous (Item 12), Freddie Chrestman & Shulan Thurm (Item 19), John Gordon (Item 23), J Young & Vitaliy Pikalov (Items 21 & 22), Nancy Hammons (Item 17)

<b>Item – 1</b>	Approval of 08/17/2023 ACC Meeting Agenda
<b>Item – 2</b>	Consent Agenda – Approval of 08/03/2023 ACC Meeting Minutes
<b>Item – 3</b>	80 Grand View Ln, G2, Tree Removal (1 Tree)
<b>Item – 4</b>	8 Lookout Mountain Ln, G3, Tree Trimming (1 Tree)
<b>Item – 5</b>	211 Harbor View Dr, G13, Tree Removal (2 Limbing)
<b>Item – 6</b>	30 Jubilee Ln, G1, Variance New Construction (Driveway)
<b>Item – 7</b>	43 Windward Dr, G1, Ext Alt (Gravel)
<b>Item – 8</b>	8 Horizon Hill Ln, G1, Fence (Privacy) – 1 of 2 Requests
<b>Item – 9</b>	8 Horizon Hill Ln, G1, Variance (Fence) – 2 of 2 Requests
<b>Item – 10</b>	12 Sunflower Cir, G2, Extension and Re-Approval
<b>Item – 11</b>	14 Sunflower Cir, G2, Extension and Re-Approval
<b>Item – 12</b>	52 Marigold Dr, G2, Ext Alt (Trampoline)
<b>Item – 13</b>	10 Green Hill Rd, G3, Extension and Re-Approval
<b>Item – 14</b>	12 Green Hill Rd, G3, Extension and Re-Approval – 1 of 2 Requests
<b>Item – 15</b>	12 Green Hill Rd, G3, Construction Change (Retaining Wall) – 2 of 2 Requests
<b>Item – 16</b>	12 Sudden Valley Dr, G3, Ext Alt (Gutters)
<b>Item – 17</b>	23 Spring Rd, G3, New Construction
<b>Item – 18</b>	31 Bramble Way, G5, Extension and Re-Approval
<b>Item – 19</b>	7 Sweetclover Cir, G5, Ext Alt (1 Skylight/2 Sun Tunnels)

<b>Item – 20</b>	3 Creekside Ln, G9, Ext Alt (Paint)
<b>Item – 21</b>	21 Lost Fork Ln, G13, Construction Change (Retaining Walls and Parking)
<b>Item – 22 ADD</b>	16 Canyon Ct, G13, Construction Change (Culvert Extension)
<b>Item – 23 ADD</b>	49 Louise View Dr, G5, Construction Change (Culvert Extension)

**Meeting Called to Order 06:06 PM**

Motion made to remove item #2 and add items 22 & 23		Video 00:00:19 – 00:01:33		
Comments:	08/03/2023 minutes were not in packet. Two builders need culvert extensions to complete houses.			
Discussion:				
Action:	Approved	Motion: Patric	2 <sup>nd</sup> : Wayne	Unanimous

<b>Item – 1</b>	Approval of 08/17/2023 ACC Meeting Agenda	Video 00:01:38 – 00:02:05		
Comments:				
Discussion:				
Action:	Approved	Motion: Patric	2 <sup>nd</sup> : Wayne	Unanimous

<del><b>Item – 2</b></del>	<del>Consent Agenda – Approval of 08/03/2023 ACC Meeting Minutes DELETED</del>	<del>Video 00:00:00 – 00:00:00</del>		
Comments:				
Discussion:				
Action:		Motion:	2 <sup>nd</sup> :	

<b>Item – 3</b>	80 Grand View Ln, G2, Tree Removal (1 Tree)	Video 02:40:31 – 02:40:56		
Comments:				
Discussion:				
Action:	Approved	Motion: Keith	2 <sup>nd</sup> : Wayne	Unanimous

<b>Item – 4</b>	8 Lookout Mountain Ln, G3, Tree Trimming (1 Tree)	Video 02:40:57 – 02:41:56		
Comments:				
Discussion:				
Action:	Approved	Motion: Patric	2 <sup>nd</sup> : Jo Jean	Unanimous

<b>Item – 5</b>	211 Harbor View Dr, G13, Tree Removal (2 Limbing)			Video 02:41:57 – 02:42:28
Comments:				
Discussion:				
Action:	Approved	Motion: Patric	2 <sup>nd</sup> : Jo Jean	Unanimous

<b>Item – 6</b>	30 Jubilee Ln, G1, Variance New Construction (Driveway)			Video 02:42:30 – 02:44:23
Comments:				
Discussion:	There is already enough parking and enough room to back out to the right onto the street.			
Action:	Denied (Keith abstained)	Motion: Jo Jean	2 <sup>nd</sup> : Daniel	Majority

<b>Item – 7</b>	43 Windward Dr, G1, Ext Alt (Gravel)			Video 02:44:24 – 02:47:47
Comments:				
Discussion:				
Action:	Approved (Keith and Daniel abstained)	Motion: Jo Jean	2 <sup>nd</sup> : Patric	Majority

<b>Item – 8</b>	8 Horizon Hill Ln, G1, Fence (Privacy) – 1 of 2 Requests			Video 00:03:16 – 00:25:51
Comments:	Deferred to SVCA.			
Discussion:				
Action:	Deferred (with comments) (Jo Jean abstained)	Motion: Keith	2 <sup>nd</sup> : Daniel	Majority

<b>Item – 9</b>	8 Horizon Hill Ln, G1, Variance (Fence) – 2 of 2 Requests			Video 00:03:16 – 00:25:51
Comments:	Deferred to SVCA.			
Discussion:				
Action:	Deferred (with comments) (Jo Jean abstained)	Motion: Keith	2 <sup>nd</sup> : Daniel	Majority

<b>Item – 10</b>	12 Sunflower Cir, G2, Extension and Re-Approval			Video 02:48:00 – 02:51:36
Comments:	Extended to Whatcom County extension date of 2/5/2024 with appropriate SVCA fees, if applicable.			
Discussion:				
Action:	Approved (with comments)	Motion: Wayne	2 <sup>nd</sup> : Keith	Unanimous

<b>Item – 11</b>	14 Sunflower Cir, G2, Extension and Re-Approval			Video 02:51:37 – 02:54:01
Comments:	Extended to Whatcom County extension date of 9/18/2023 with appropriate SVCA fees, if applicable.			
Discussion:				
Action:	Approved (with comments)	Motion: Wayne	2 <sup>nd</sup> : Patric	Unanimous

<b>Item – 12</b>	52 Marigold Dr, G2, Ext Alt (Trampoline)			Video 00:25:58 – 00:32:20
Comments:				
Discussion:				
Action:	Approved	Motion: Patric	2 <sup>nd</sup> : Wayne	Unanimous

<b>Item – 13</b>	10 Green Hill Rd, G3, Extension and Re-Approval			Video 02:55:10 – 02:57:02
Comments:	Extended to Whatcom County extension date of 12/13/2023 with appropriate SVCA fees, if applicable.			
Discussion:	Discussed in tandem with 12 Greenhill Rd			
Action:	Approved (with comments)	Motion: Patric	2 <sup>nd</sup> : Keith	Unanimous

<b>Item – 14</b>	12 Green Hill Rd, G3, Extension and Re-Approval – 1 of 2 Requests			Video 02:55:10 – 02:57:02
Comments:	Extended to Whatcom County extension date of 01/15/2024 with appropriate SVCA fees, if applicable.			
Discussion:	Discussed in tandem with 10 Greenhill Rd			
Action:	Approved (with comments)	Motion: Patric	2 <sup>nd</sup> : Keith	Unanimous

<b>Item – 15</b>	12 Green Hill Rd, G3, Construction Change (Retaining Wall) – 2 of 2 Requests			Video 02:57:14 – 03:00:56
Comments:	Provide dimensions, final design, and site plan.			
Discussion:				
Action:	Deferred (with comments)	Motion: Wayne	2 <sup>nd</sup> : Patric	Unanimous

<b>Item – 16</b>	12 Sudden Valley Dr, G3, Ext Alt (Gutters)			Video 03:01:01 – 03:01:54
Comments:				
Discussion:				
Action:	Approved	Motion: Daniel	2 <sup>nd</sup> : Jo Jean	Unanimous

<b>Item – 17</b>	23 Spring Rd, G3, New Construction			Video 01:32:21 – 02:40:20
Comments:	(1) Resubmit drawings that include engineering plan at the same time they are submitted to Whatcom County, (2) Demonstrate updated rendering of garage. (3) Abide by all setbacks and height requirements. (4) Demonstrate an updated site plan with retaining wall locations and materials. (5) Ribbon one (1) missing tree to be removed.			
Discussion:				
Action:	Approved (with comments) (Keith and Daniel abstained)	Motion: Jo Jean	2 <sup>nd</sup> : Patric	Majority

<b>Item – 18</b>	31 Bramble Way, G5, Extension and Re-Approval			Video 02:54:03 – 02:54:57
Comments:	Extended to Whatcom County extension date of 1/31/2024 with appropriate SVCA fees, if applicable.			
Discussion:				
Action:	Approved (with comments)	Motion: Patric	2 <sup>nd</sup> : Keith	Unanimous

<b>Item – 19</b>	7 Sweetclover Cir, G5, Ext Alt (1 Skylight/2 Sun Tunnels)			Video 00:32:45 – 00:33:37
Comments:				
Discussion:				
Action:	Approved	Motion: Jo Jane	2 <sup>nd</sup> : Patric	Unanimous

<b>Item – 20</b>	3 Creekside Ln, G9, Ext Alt (Paint)			Video 03:02:03 – 03:07:11
Comments:				
Discussion:				
Action:	Approved (Keith abstained)	Motion: Wayne	2 <sup>nd</sup> : Jo Jean	Majority

<b>Item – 21</b>	21 Lost Fork Ln, G13, Construction Change (Retaining Walls and Parking)			Video 00:42:03 – 01:32:11
Comments:	Resubmit drawings with actual dimensions, materials, and placement of the retaining wall, along with the drainage material or the drainage pipe demonstrating where the parking is located which will be deferred to Sudden Valley Administration.			
Discussion:				
Action:	Deferred (with comments)	Motion: Wayne	2 <sup>nd</sup> : Daniel	Unanimous

<b>Item – 22</b>	16 Canyon Ct, G13, Construction Change (Culvert Extension) <b>ADDED</b>			Video 00:38:40 – 00:41:43
Comments:	Deferred to SVCA due to ROW issue.			
Discussion:				
Action:	Deferred (with comments)	Motion: Patric	2 <sup>nd</sup> : Wayne	Unanimous

<b>Item – 23</b>	49 Louise View Dr, G5, Construction Change (Culvert Extension) <b>ADDED</b>			Video 00:34:04 – 00:38:29
Comments:	Deferred to SVCA due to ROW issue.			
Discussion:				
Action:	Deferred (with comments)	Motion: Keith	2 <sup>nd</sup> : Daniel	Unanimous

**Meeting Adjourned 09:14 PM**