

SUDDEN VALLEY COMMUNITY ASSOCIATION
NOMINATIONS & ELECTIONS COMMITTEE
Monday August 29, 2022
MEETING AGENDA
REMOTE 6:30 PM

1. Call to Order
2. Roll Call
3. Adoption of Agenda
4. Approval of Minutes:
July 25, 2022
5. Old Business
 - SGM certification report BOD approval delayed to Sept 1.
 - Discuss certification materials
 - Discuss/Approve petition guidelines document.
6. New Business
 - Approve AGM Proxy items
 - AGM candidate application deadline, vetting and ballot lottery Sept 6
 - AGM ballot package discussion.
 - UniLect new mailing date request.
7. Next Meeting Sept 6, 2022
Next Regular Meeting - Sept 26, 2022
8. Adjournment

SUDDEN VALLEY COMMUNITY ASSOCIATION
NOMINATIONS & ELECTIONS COMMITTEE
Monday July 25, 2022
MEETING MINUTES
REMOTE 6:30 PM

1. Call to Order - 6:33 pm

2. Roll Call - Nancy Alyanak, chair and Michael Wordsworth present. Steve Workman has an excused absence. Quorum is present.

3. Adoption of Agenda -- Approved unanimously.

4. Approval of June 27, 2022 Minutes -- Approved unanimously

5. Old Business

SGM Ballot Box.

SVCA Ballot box was closed Monday morning to mid-afternoon July 25. Box was closed while it was re-keyed because an extra set of working keys was found. Extra keys should not have existed so maintenance changed the lock. Ballots already in the box were collected and placed in the gun case and will be logged separately on Tuesday by Michael and Nancy. A future ballot collection and registration schedule will be discussed then. A copy of the Ballot Box Security Update posted on the website is below*

Morgan Libby was selected to fill the board vacancy during the July 14 board meeting.

Discussed Petition Signature Vetting Procedures. A petition is a legal document. Signers and managers should follow instructions on the petition. Debated whether or not to add the document to next board agenda. Decided to send to board. Note: Document was removed from Board agenda. Lead author Steve Workman requested the document be held back for further work.

6. New Business

Approve SGM proxy form.-- approved unanimously.

SGM Meeting Organization documents are under the SGM button on website.

Nancy and Michael will work during the SGM. We hope Steve will be back to help.

7. Next Regular Meeting - August 29, 2022

8. Adjournment - 7:06pm

*** Ballot Box Security Update:**

You may have noticed the SVCA Ballot Box outside the Administration Office was closed Monday for lock replacement. We closed the ballot box because a search for keys turned up more ballot box keys than should exist. We found an original key plus other keys that were clearly not originals. All of the keys opened the ballot box. There may be additional keys we did not find and anyone with a key could have removed ballots. That is not a good thing for ballot security or a fair election.

If you cast your SGM recall election ballot in the SVCA Ballot Box before 8 am Monday July 25 and want to be re-assured your ballot was not pilfered, please contact N&E Chair Nancy Alyanak at bodalyanak@suddenvalley.com. N&E committee members collected and registered those vulnerable ballots. We can check your name or your div/lot number against our list of registered ballots.

DRAFT

August 13, 2022 SGM recall election certification report

This report will be presented in letter form to the board president at the next board meeting

This certification report is presented pursuant to SVCA Bylaw Article III§3(f) and the SVCA Nominations & Elections(N&E) Committee Manual §9.2. Two (2) UniLect Election Representatives, two (2) volunteer members assisting with opening ballots, and 1-2 N&E Committee members were in the counting room.

3124 Ballots Mailed (Postage statements from printer attached)

3010 Domestic

114 Foreign

1201 Ballots Cast

Ballots cast were comprised of:

928 mailed to UniLect

250 dropped in SVCA Ballot Box

23 cast the day of the SGM

1186 Ballots Counted

Ballots not counted due to:

11 members not in good standing

2 ballot envelopes had no signature

2 ballot envelopes returned with no ballot

1183 Ballots Valid

Ballots not valid due to:

3 ballots had no response (undervotes)

Ballot Measures: Measures require 2/3 majority of voting members to pass (Bylaw Article III§5a)

Measure #1: Shall SVCA Board Director Andrew AJ Tischleder be removed by a vote of the membership ?

No: 606 (51.23%) Yes: 577 (48.77%) Measure #1 Fails **NOT RECALLED**

Measure #2: Shall SVCA Board Director Sonia Wold aka Sonia Voldt be removed by a vote of the membership ?

No: 595 (50.30%) Yes: 588 (49.70%) Measure #2 Fails **NOT RECALLED**

Turnout for this special election was 38.4%.

Company Detail	
Company Name	ROADRUNNER MAILING SERVICES
Address	100 RYAN INDUSTRIAL CT SAN RAMON, CA 94583-1527
Contact Name	ANNAMARIA ZUNIGA
Phone Number	(925)820-8272
Profit Indicator	P
PS Form 3607R - Mailing Transaction Receipt	
Account Holder Account Number	1000042894
Account Holder Permit Number	810
Account Holder Permit Type	PI
Account Holder CRID	4804124
Post Office of Permit	OAKLAND CA 94615-9651
Post Office of Mailing	OAKLAND CA 94615-9651
Post Office of Permit Cost Center	055508-0040
Post Office of Mailing Cost Center	055508-0040
Mailing Agent Name	ROADRUNNER MAILING SERVICES
Mailing Agent CRID	4804124
Mail Owner Name	UNILECT CORP
Mail Owner CRID	6602337
JOB ID	j#11429 - SVCA RECALL ELE
Customer Reference ID	j#11429 - SVCA RECALL ELECTION
CAPS Transaction Number	N/A
Class of Mail	First-Class Mail and First-Class Package Service
Processing Category	Letters (may include Postcards)
Postage Statement ID	493627845
Mailing Group ID	366278656
Mailer's Mailing Date	07/14/2022
Mailer Declared Total Pieces	3,010 pcs.
Mailer Declared Total Weight	207.0880 lbs.
Mailer Declared Weight of a single-piece	0.0688 lbs.
USPS Determined Total Pieces	3,010 pcs.
USPS Determined Total Weight	207.0880 lbs.
USPS Determined Weight of a single-piece	0.0688 lbs.
Total Number of Containers	13
Total Adjusted Postage	\$ 1,400.49
Payment Date and Time	07/14/2022 14:39
Payment Transaction Number	202219516394502M0
Adjustment Transaction Number	
Mailer Figures Adjusted?	No
Person authorizing adjustment	
Name	
Phone Number	
Acceptance Site Mailer ID	
Clerk Initials	HS
Mail Arrival Date and Time	07/14/2022 14:37



**PROOF OF MAILING OF INTERNATIONAL PORTION OF
SUDDEN VALLEY COMMUNITY ASSOCIATION BALLOT**

I, AnnaMaria Zuniga, as the General Manager of RoadRunnerPrintMail, hereby certify that today July 14, 2022, the following ballots were meter and mail at international rate postage, and they were taken to The USPS Main Facility at Oakland CA.

COUNTRY	QTY	RATE	TOTAL
CANADA	107	\$1.40	\$149.80
NEW ZEALAND	1	\$2.42	\$2.42
OTHER COUNTRIES	6	\$2.62	\$15.72

Sincerely,

Annmaria Zuniga
AnnaMaria Zuniga, MBA
General Manager
RoadRunner Print Mail
100 Ryan Industrial Ct
San Ramon, CA 94583