

**Sudden Valley Community Association
Board of Directors Meeting Minutes
Tuesday, January 7, 2014
Adult Center
7:00PM**

In Attendance:

Larry Brown, President
Carol Bauman, Vice President
George Shaffner, Treasurer
David Narsico, Secretary
Mitch Waterman
Tammy Woodin
Carol Houlton
Melissa Lange
Jo Jean Kos, ACC Chair
Leslie McRoberts, N&E Chair

Excused Absence: Melissa Lange
Tom Doll

Staff: Jeff Schlaack, General Manager
Michelle Miller, Accounting Manager
Rachel Bowers, Administrative Specialist

Community Members: 12

I. Call to Order

The meeting was called to order at 7:02PM

II. Board Candidates

Two candidates applied for the open position of Board of Directors, Mitch Waterman and Berry Fox.

Each candidate was granted 15 minutes for an introduction and a brief interview by Board members. As required by the bylaws, a vote of the majority elects the candidate into office. After the count by the Nominations and Elections committee, Mitch Waterman was elected to the open Board of Directors position for the remainder of the year.

III. Adoption of Agenda

Addition to the Agenda

- A. Discussion about Rotunda Lighting
- B. Add up two supplemental handouts to the minutes.

The agenda was adopted by acclamation.

IV. Announcements

- A. President Brown will be out of town until February 2nd.

V. Approval of Minutes and Voting as Necessary

A. Board of Directors Meeting Minutes, December 12, 2013

The minutes were tabled until the next meeting, and minutes will now be reviewed at the last meeting of the month.

VI. General Manager's Report

- A. GM Schlaack shared that there is research being done to solve the lighting issue at the rotunda. The permanent purpose of this building is still unknown, so this could be a temporary solution to lack of lighting in the parking lot and near mailboxes.
- B. The Adult Center roof construction has been started by Joostens Roofing. The security roof construction is scheduled to begin next week.
- C. The Area Z soil testing proposal from GeoEngineers will be going to the Finance Committee tomorrow.
- D. The library is very nearing completion and they anticipate handing the keys over to Whatcom County Library systems the first week of February.
- E. It was discussed earlier in 2013 to set a meeting to go over annual goals and objectives for the Board and EMB, in which a date still needs to be decided on. There was a discussion about strategic planning for 2014 and how we maintain projects and expenses. It was decided that EMB will set up a framework of objectives and a special meeting will be set up the beginning of February to discuss this. The meeting was scheduled for Thursday, February 6th at 7:00PM.
- F. Speeding in SVCA: President Brown commented that instead of speed bumps, we should consider putting stop signs at more intersections in Sudden Valley. The issue will be looked at by the GM.

VII. Treasurer's Report and Voting as Necessary

- A. Finance Committee
- B. Treasurer's Report

Director Shaffner presented a plaque to Linda Bradley for her extensive work on the Lake Louise Damn project this year.

VIII. Committee Reports and Voting as Necessary

- A. Architectural Control
- B. Communications

Director Narsico shared that the Communications committee would like to work on a business networking group in Sudden Valley. It was discussed whether or not the covenants would need revision to allow this group to function. There was also discussion about the business licensing process in homes.

MOTION: Moved to put the home business discussion in front of the Document Review Committee. The motion was seconded and approved unanimously.

Director McRoberts commented that we already have a Business Directory that is being operated on our website.

MOTION: It was moved to leave the Business Directory in operation as it currently stands on the website. The motion was seconded and approved unanimously.

There was a discussion about updating the real estate status in the Views. The Communications Committee would like to use the existing Sudden Valley Facebook page to

put out more information to the community. There was discussion regarding announcements on the website being added to the member's Facebook page.

MOTION: Moved to allow the Communications Committee to make postings on the existing Facebook page to announce things, but not take part in conversation.

Director Shaffner commented that we should get accustomed to social communication and should centralize a Facebook and twitter page to communicate better with our members. There was an amendment made to clarify that only official postings from Administration and the Communications Committee would be made on the group site. The motion passed with 4 in favor 3 opposed.

MOTION: Moved to create a new Facebook page with a clean slate.

MOTION: Director Waterman moved to table until after a decision of new social media plan is presented by GM Schlaack.

There was further discussion about how to communicate most effectively through the website and Facebook page. It was discussed that the Communications Committee should come back to the Board and present a social media plan.

The motion passed with 6 in favor and 1 opposed.

- C. Document Review
- D. Emergency Preparedness
- E. Nominations & Elections

There will be an N&E meeting on January 24th at the MPR at 10am.

- F. Strategic Planning

IX. Continuing Business

- A. YMCA Contract

There was discussion about the result of the YMCA contract being a slight increase in cost to some community members. The Y did make it clear if people need a subsidy or break because of finances they have scholarship and discount opportunities available. The cost is a reflection of what it actually costs to successfully run recreational facilities. There is a notice provision that we do not have to go forward with the full 3-year term if it is not working for us.

MOTION: Director Bauman moved that the YMCA contract be passed and signed. Seconded.

It was discussed that the pros outweigh the cons, and this will paint a positive picture of Sudden Valley and have a good effect on the community as a whole.

Director Shaffner commented that the people who use the Health club tend to be seniors and professionals, and the pool is used by families and young children.

Director McRoberts commented that YMCA contract will get rid of operating costs for the pool and gym, and capital costs for recreational equipment. There was concern expressed about facility rentals, and President Brown commented that community events will take priority. Director Woodin commented after school and enrichment programs that the YMCA has would help families in the community and add value to the association. Seniors on a limited income may be able to use the Silver Sneakers program and gym membership would be free.

The motion was approved with 5 in favor and 1 opposed, and the YMCA Contract will be signed.

X. New Business

A. Board Meeting Dates

The next Board meeting dates were decided to be: January 28, February 6th, February 13th, and February 27th. All meetings will be at 7:00PM in the Adult Center.

XI. Property Owner Comments

A. 2 residents came in before the meeting. One woman wanted to know if she could raise chickens.

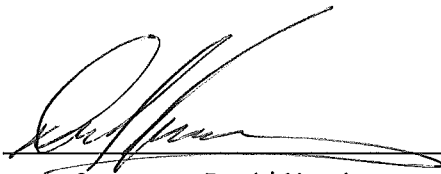
XII. Board Comments

A. President Brown would like to thank Kevin Ranker and his staff for their work on the library. Everyone will be invited to the grand opening.

XIII. Adjournment

The meeting was adjourned at 9:34pm.

Board approved



Secretary David Narsico

Date

April 10, 2014