



## BOARD VACANCY CANDIDATE APPLICATION PERSONAL INFORMATION STATEMENT

The purpose of this form is to provide information upon which the Sudden Valley Community Association (SVCA) Board of Directors can make choices for the appointment of candidates. It also furnishes factual information as a source for news and public information releases when appropriate. The candidate's completed form is to be **placed in a sealed envelope** with the attached Disclosure of Interest Statement and returned to the Chairperson of the Nominations and Elections (N&E) Committee in care of the SVCA Administration office. Each candidate applying must be listed on the property deed and must be a member in good standing as of the date of application and must remain so. Applications will be accepted for a period **beginning Friday, May 27, 2022 and ending Thursday, June 30, 2022, 4:30 PM**. No late applications will be accepted. After the close of applications, the Board will set a date and time for candidate interviews and appointment.

### Personal Information Statements

Date: \_\_\_\_\_

Name: (Last, First, Middle) \_\_\_\_\_

Sudden Valley Street Address: \_\_\_\_\_

Mailing Address:  
(if different than above) \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Home/Work/Cell Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

### **Sudden Valley Property Owned:**

	Division/Lot	Residence	Vacant Lot	Date Purchased
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____

### Affiliations and Organizations

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**Experience, Education and Training**

Please write a brief statement of the experience, training, special skills, or personal qualities you would bring to the position.

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**Goals & Plans for SVCA**

Please write a brief statement of what you would like to accomplish in the position.

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Other comments:

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My signature below certifies that I have read and understand all requirements to serve as a member of the SVCA Board of Directors, as set forth in the SVCA Bylaws, and that I meet all these requirements. I am a member in SVCA in good standing and will remain so throughout any term served. I hereby consent to serve on the SVCA Board of Directors if appointed to the position.

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Signature Date

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Print Name

## DISCLOSURE OF INTEREST

The purpose of this statement is to ensure that candidates for the SVCA Board give evidence of their intent to comply with the SVCA Bylaws. Please do not leave any questions unanswered. If your answer is "none," please state so. If you need additional space to answer any question, please attach a separate page. Completed forms are to be placed in a sealed envelope and submitted to the Chairperson of the N&E Committee and delivered to the Administration office. The SVCA Bylaws make it clear, in order to be eligible for appointment, a candidate must be a member in good standing at time of application and remain so through any term of service. Please submit to the N&E such information as the Committee may request concerning the business and financial interest of the candidate, together with an agreement to disclose potential conflicts of interest.

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Signature

Date

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Print Name

### **Financial and Other Interests**

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

### **Principal Business(es) or Occupation**

Occupation/Position: \_\_\_\_\_

Employer: \_\_\_\_\_

Address: \_\_\_\_\_

Nature of Business: \_\_\_\_\_

Other Positions: \_\_\_\_\_

Are you on any public or private Boards, Commissions or Committees? If so, which ones?

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### **Household Member's Financial Interests**

State the name and address of any business in which members of your household hold a large financial interest which may be involved in providing service or work required by SVCA.

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### **Members of your Household**

Name: \_\_\_\_\_

Occupation/Position: \_\_\_\_\_

**Members of your Household (continued)**

Employer: \_\_\_\_\_

Nature of Business: \_\_\_\_\_

Name: \_\_\_\_\_

Occupation/Position: \_\_\_\_\_

Employer: \_\_\_\_\_

Nature of Business: \_\_\_\_\_

**Property Owned**

Give a description of property (ies) held individually or collectively, interest in any land holding company in Sudden Valley and Whatcom County.

\_\_\_\_\_  
\_\_\_\_\_

**Sudden Valley Activities**

List all the Sudden Valley committee positions and club memberships you have held and all officer ships you have held.

\_\_\_\_\_  
\_\_\_\_\_

**Signed Agreement**

**PLEASE READ THE FOLLOWING AGREEMENT CAREFULLY BEFORE SIGNING**

I acknowledge that while serving as a member of the Board of Directors, N&E or Architectural Control Committees, its subsidiaries and/or committees appointed by the Board, I shall have a duty to put the interest of the Association or its subsidiaries before my own personal interest.

I agree to disclose potential conflicts of interest in any action under consideration by the Association and shall recuse myself from discussion of the action at issue, and abstain from discussing or voting on any motion in which I have a direct or substantial interest not common to other members of the Association. (Article III, A, Sec 3(b) of SVCA Bylaws)

I agree to submit an amended statement within thirty (30) days in the event of a change in the above Personal Information or Disclosure of Interest statements during my term of office.

I agree to provide documentation of the above provided business and property information to the Nominations and Elections Committee if they so require.

I understand that upon being appointed I may be asked to sign a Code of Conduct.

Signed: \_\_\_\_\_ Dated: \_\_\_\_\_