



## DOCUMENT REVIEW COMMITTEE

March 20, 2024

Minutes

**DATE AND LOCATION:** Wednesday, March 20, 2024 via Zoom meeting  
**CALLED TO ORDER AT:** 3:02PM

**Roll Call:** All members present.

**Staff Members:** Morgan Libby, Administrative Specialist-Zoom Host

- 1. Board Policy Discussion-**Overview of existing Board policies and the fact that many are no longer valid having changes in state law or being amended and included in the Bylaws or other governing documents.
- 2. ACC Policies Recommendations-**
  - Policy 1996.17** Bylaws clearly define member in "good standing" and member privileges may be suspended for no-payment. Follow up with Staff regarding member status verification when requesting a building permit. Legal to refuse a member request for building permit if delinquent in dues?
  - Policy 1996.21** Request the attorney be contacted to see if this is a necessary requirement.
  - Policy 1998.01** Agreed to rescind; the ACC Policies have a complete description of processes for tree removal on SVCA property.
  - Policy 2001.03 & 2006.3**-these policies deal with OTC ACC approvals in one policy the staff person with authority no longer exists and the other names the GM to approve OTC requests that are submitted. Partial information is located in the ACC Policies, suggest seeing if an amended or updated policy can be developed combining information in both policies.
  - Policy 2018.03** This policy clearly belongs in the ACC Manual under Section 14.7 where other contractor rules are provided. There exists a reference to this policy, but it is confusing to a contractor looking for the actual information. Rescind and work with ACC to have included in their policies.

**Next Meeting:** April 24, 2024 3:00PM

**Adjourned 3:59PM**

Submitted by:   
Linda Bradley, DRC Chair