



DOCUMENT REVIEW COMMITTEE

May 15, 2024

Minutes

DATE AND LOCATION: Wednesday, May 15, 2024 via Zoom meeting
CALLED TO ORDER AT: 3:06PM

Roll Call: All members present.

Staff Members: Morgan Libby, Administrative Specialist-Zoom Host

Minutes: Approved 4/24/2024 meeting minutes.

1. **ACC Policies** -follow up. Changes sent to attorney and awaiting response.
Policy 1996.17 that requires attorney input. Still waiting

2. **Board Policy Discussion**-Overview of existing Board specific policies.

2005.01 Contract Policy-clearly needs revision to update to current procedures. Discussed provided redlined copies. Redlines approved.

2010.08 Orientation-discussed needed revisions to update to current procedures. Discussed provided redlined copies. Redlines approved.

2017.3 Director & Committee Chair Requests for Records or Other Information- Policy superseded by state law RCW 64.38.045 and RCW 24.03.215

2017.05 Board Member & Committee Chair involvement in Association Management- Minor change highlighted.

Next Meeting: June 26, 2024, 3:00PM

Adjourned 3:43PM

Submitted by:


Linda Bradley, DRC Chair