

## **NOMINATIONS & ELECTION COMMITTEE**

### **SPECIAL MEETING**

**1.22.2024 6:30 PM**

### **REMOTE**

**Call to order:** 6:32PM

**Roll call:** Rob Gibbs, Gail Chiarello, Karen Borchart, Ray Meador, Michael Wadsworth.

**Approve agenda:** Motion to approve, approved 100%

**Announcements:** Today is the end on applications for applications to open Board position.

**Property Owner Comments:** None in attendance.

### **OLD BUSINESS:**

- 1) Review and discuss Unilect contract for 2024.  
Rob Gibbs reminded us of our last meeting to get early start on the Unilect contract and date set for 2024 AGM. We needed to get on Unilect calendar for 2024 and start getting process early to insure small errors that occurred in 2023 are corrected. We also discussed getting bids for 2025 to insure we are being prudent with funds in outside vendor for our election process. Rob and Joanne have started the process, Rob is working with Board president to get N&E copies of the attorney's opinions that were use to change the election process with boards insertion on GM into working with Unilect and the AGM.
- 2) Discussed the printing and proof reading of the election material and envelopes as in 2023 we say discrepancies in wording and envelopes.
- 3) Discussed the Canadian postal issues and process to correct them for 2024. Karen spoke on the issues that we had to address with print errors and Canadian mailings and Rob assured us that Unilect felt they had this corrected for this year with setting up a Canadian mailbox to get mail from.

- 4) Rob has talked with Board president about the previous Executive Committee's insertion of the GM into day-to-day N&E election process and was told it was due to distrust of people on the N&E committee and their conversations with Sudden Valley's attorney. Rob has requested all that information be available to him if not the whole N&E committee. Karen brought up the by laws and the governing documents, quoted Article 3 Section 3 as to the process and procedure set up to keep the Board and the N&E committee's role in the election separate. Rob also in his discussions with the GM felt that a lot of the GM's time was taken in answering question that N&E chair could have answered or corrected.
  
- 5) Rob wanted to get set times and processes in place and present to the board for the 2024 AGM set and in place so we could follow the process more smoothly. Rob stated there was discussion also on who was to facilitate the Town Hall meeting and candidate interviews for the 2024 AGM also. In the final part of this discussion Rob stated that Unilect has penciled the 2024 AGM in for the 1<sup>st</sup> Saturday in November, they were getting a contract together to be looked over with different options for how the booklet and ballots were printed and the processing for the N&E committee and the board to decide on how to go forward.

## **NEW BUSINESS:**

### **OPEN BOARD SEAT APPLICATIONS:**

In the discussion we talked about the current process of opening applications for the AGM as to opening the applications for filling a vacant seat on the Board. Did we want to do them both the same, was it necessary to have them so secret for AGM and so open for the seat appointment. Gail had brought up these questions. Discussion was followed with how to complete the N&E manual revisions from last year that were no completed or accepted by the last board and how to set these processes up for inclusion in the N&E manual for future committees to follow.

Rob announced the names of the 6 applications that were received, he said that they would be interviewed in order they were received as in the past. The applicants are Martin Cooper, Ray Meador, Kolleen Mitchell, Rick Asai, Barbarba Wahli and Susan Miracle. Linda Bradly provided Rob with a template and process that had been used in prior appointment interviews.

The process will have all applicants meet in the recreation center at 5:45, they will be sent up one at a time in order as described above allowed 5 minutes to speak, answer questions and be interviewed and then return to recreation area as the others are interviewed and wait for the board to vote until the has agreed on a candidate. That person with the be added for the Board meeting to follow this process. This process was what was decided by the board, but the N&E committee thought this was going to take longer than the 1 hour planned for this to be completed. Rob was going to discuss this with the Board to see if they can give more time.

**Adjournment:** 7:55