

**NOMINATIONS & ELECTIONS COMMITTEE**  
**Monday, February 26, 2024, 6:30-8:00PM**  
**Remote**  
**AGENDA**

Call to Order: 6:32

Roll Call: Rob Gibbs, Cail Chiarello, Ray Meador, Michael Wadsworth

Approval of the Agenda: Approved 100% with slight change in order of new business.

Approval of Minutes: Approved 100%  
January 22, 2024

Member Comments: Linda Bradley shared about being in participants.

Ongoing Business

- 1) Unilect contract: Rob gave an update of the work he is doing with JoAnne Jensen and Unilect for the 2024 Unilect contract. There is discussion on getting bids for different modules of work using Unilect as in the past with them handling print and postage. There is discussion of having a local print company print and mail following Unilect's election regulations format. There is discussion on Canadian Homeowners mail and how to expedite it. All is being worked on, costs will vary due to changes and the best ideas will be presented to the board. Gail spoke about the Canadian postal differences and hoped we could keep the set up we had last year to solve ballots getting to Homeowners. Michael agreed and spoke on the role of the Board, General Manager and N&E's responsibilities within the framework of out by laws and the N&E manual.
- 2) Open committee positions: There are 7 Open positions on Long Range Planning, 4 open positions on the Architectural Committee, we discussed how to do better in making these openings known to the community. Morgan Libby was our tech person for zoom, she weighed in on what was being done. We agreed we have covered all the was possible to get volunteers. Michael brought up the communication committee should be formed to assist in this process.

## New Business

- 1) 2024 NE Manual Revision: Gail reminded us of all the work that was done last year in cleaning up the N&E Manual, wording, edits, and consistency. This manual has been adapted by the last 3-4 N&E committees but is need of small changes. There were a couple topics that needed board approval, the last board didn't want to deal with it, so we were told to use 2022 approved manual. There were some attorney directives that we as a committee were told but never saw the attorney letter or what was asked, Rob is working on getting that information. We agreed if we could get manual edits done by the end of May it could be presented to the Board on the first of June, so it will be ready when we start the AGM process in July.
- 2) Open board seat applications and interview process: Rob reminded us of the deadline for the open Board position was March 15<sup>th</sup>, there are two applicants now, he wanted to do a better interview process with preapproved question for the interviews. Gail was going to send the questions used in last year townhalls to see if they might be used. Rob was going to see if the N&E committee could facilitate the interviews rather than the board.

Adjourn: 7:44