

## Nominations & Election Committee

May 20, 2024 6:30-8:00pm

Remote

### AGENDA

- 1) Call to order: 6:30PM
- 2) Roll Call: Present were Rob Gibbs, Michael Wadsworth and Gail Chiarello, Kren Borchert was absent.
- 3) Approve Agenda: Gail asked to add the 2024 N&E Manual discussion. Approved with change added.
- 4) Approve last meeting minutes: Minutes were approved with spelling and comment changes.
- 5) Homeowner comments. (3-5 minutes only per person.) No Attendees.

### OLD BUSINESS:

- 1) Discuss the 2024 N&E manual: Gail had sent the completed N&E manual as we had worked on from 2023. We discussed the importance of getting this to the board asap to get it approved for the 2024 AGM process as we were told by last board to use the manual as written for 2022 for the 2023 AGM. The changes that were made were font, spelling and consistency in the document and the handling of the community forums being facilitated by N&E and not the communication committee as there is no communication committee any longer.
- 2) Unilect Contract: Rob brought us up to date with the contract process and changes being made this year. Printing is being done by local printer, ballots will be returned to local postal address, and letter address early voting. The board had a few questions on these changes but finalized the contract so AGM process could get started. There was change to envelope size and color to attract more voters, possibly adding a new voting type logo to get attention of homeowners. Naturally the cost with these changes will make

the AGM cost more but board authorized the expense. The envelope and logo will be available by June 30<sup>th</sup> to be approved.

- 3) Review dates for AGM timeline: Rob reported that everything was going according to our by-laws and the legal timeline for the 2024 AGM. The biggest item was the finance committee and setting the Budget to be able to move forward.
- 4) Open Committee positions: N&E has 2 open positions, 1 open position for ACC, 1 open for LRP, and 1 for Finance.

#### NEW BUSINESS:

##### A) AGM Actions:

- 1) May we will have the reserve study done by outside contractors.
- 2) May 23, operational and capitol reserve budget should be done.
- 3) July 5<sup>th</sup> opens applications for board and committee positions.
- 4) Robb will be sending letters to the View to be printed for June – August, applications close end of day after Labor Day, 9/3/2024.
- 5) We needed to add committee actions with dates for community forums and view articles.

There was discussion on MC for the forums, getting questions ready, getting the AGM booklet started, get “ownership” of each process as to board, staff, N&E to be sure all is being done in a timely fashion.

Rob was sending N&E members the current Unilect contract to be reviewed and a calendar for our 2024 AGM timeline.

Michael agreed to review the current Application letter to be current for 2024 wording and dates.

Our next meeting was set for June 24<sup>th</sup> in person at the barn.

Adjourn: 7:45