

# **NOMINATIONS & ELECTION COMMITTEE**

## **REGULAR MEETING**

**Monday September 25. 2023**

**In-Person at Dance Barn**

## **MEETING MINUTES**

Call to Order: 6:41

Roll Call: Present are Robb Gibbs, Gail Chiarello, Michael Wadsworth, Karen Borchert absent due to being ill. Gail announced that Laurie Robinson removed herself from N&E Committee because she was candidate for a Board of Directors position.

Approval of Agenda: Approve 100%

Approval of minutes from 8/25 and 9/5, 2023: Approved 100%

Old Business:

- 1) AGM Issues and Updates:
  - a) Calendar/ Timeline was discussed, and time and date were set for putting out ballot box, Friday 10/6 by Gail, Jo Anne, and Michael.
  - b) The location of the ballot box will be in the old Administration building where it was last year because the building is open more hours, means of security are there, and the ballot storage is downstairs.
  - c) Volunteers were discussed, determined we would need about 6 people at a minimum, 2 opening ballots for Unilect, 2 Observers, and two manning the sign in table to record attendance and verify quorum.
  - d) Joanne agreed with the timeline, plan on location of ballot box, time to set up, cleaning out gun cases, storage of last year's election materials as per state law and staffing the AGM. Jo Anne stated as per Board they wanted the keys for the rooms, ballot box and gun cases to be secured as last year in a temper proof envelope and locked in office safe.

- 2) Candidate Forums & Budget Town Hall Issues and Updates:
  - a) Reports from the work group were that questions were to be formatted and gathered from homeowners.
  - b) Dates and times were discussed, and October 5<sup>th</sup> and the 14<sup>th</sup> were chosen. It was determined by vote all would be in-person meetings, 10/5 Town Hall would be from 7:00 to 9:00 and 10/14 Town Hall would be from 4:00 to 6:00
  - c) Questions from N&E were to be delivered by Gail as N&E Chair, all questions were to be screened by committee as a whole and the GM.
  - d) Questions from the community could be sent to Gail at her BOD email and gathered and screened at each Town Hall by attendees. These would get the same screening process.
  - e) Comments from GM: Jo Anne stated there would be tables set up at entrance with 3x5 cards and pens for homeowner questions from the floor. There would be a table for candidates to put campaign materials, all forums would be recorded, table set up with chairs for candidates on the stage. Town halls would have coffee and cake provided.
- 3) Status of N&E member who is board candidate: This was brought up at roll call, but we all spoke on how this was a great move to keep things from being like last year's issues, we all appreciated Laurie's time and input during the year.

New Business:

- 1) Next Meeting date was to be decided as things progress, may need a special meeting or wait for next regular meeting on October 30, 2023.

Adjournment: 8:08