

SST II Meeting Report

Multi-Purpose Room

March 29, 2016

Scheduled: 7:00PM-9:00PM

Attendees:

1. Cheryl Taylor, Chair
 2. Clive Allen, Long-Range Planning
 3. Georgia Allen
 4. Clairene Almond, Library
 5. Mike Ashby, Long-Range Planning
 6. Linda Bradley, N&E Chair
 7. Larry Brown, Long-Range Planning
 8. Gail Chiarello, SVCA Board Member, Nominated Note-taker 😊
 9. Norman Freund, Long-Range Planning
 10. Fred Haslam, Long Range Planning
 11. Mary Haslam
 12. Brian Hulse, Library
 13. Vic Harber
 14. Susie Harber
 15. Robert Healy
 16. Alice Healy
 17. Carol Houlton, Scribe for Brainstorming 😊
 18. JoJean Kos
 19. Rachel Smith Manrique
 20. Chuck McGroddy
 21. Leslie McRoberts, SVCA President
 22. Marcia Morrison
 23. Richard Morrison
 24. David Narsico, SVCA Board Member
 25. Joe O-Keefe
 26. Adrienne Pratt
 27. Marcy Rekunyk
 28. James Rorabaugh, Finance Committee
 29. Samantha Rorabaugh, SVCA Board Member
 30. Mitch Waterman, Managing Director
 31. Chris Weitzel
 32. Guest
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Meeting started: 7:00 pm

- Gail graciously accepted the task of taking notes for the meeting. *Thank you, Gail!*
- Cheryl Taylor asked the group for permission to record the audio of the meeting. No one objected.
- Cheryl commenced audio recording.
- Cheryl introduced the agenda for the evening and summarized the intended goal for the meeting.

POINTS OF DISCUSSION:

NOTE: *The following are points of discussion only and do not imply approval, rejection, or recommendations. This was a conversational meeting where ideas were presented, concerns were addressed, and all ideas presented were considered. The following notes should not be taken out of context of the whole discussion. Thank you.*

Part 1: Discussion of Services and Amenities

The Managing Director provided an overview regarding services in Sudden Valley. Carol Houlton recorded everything on flip charts posted around the wall so that people could see. The three topics of discussion were:

- Mandated Services (required by law/Sudden Valley's Restrictive Covenants),
- Services SVCA Currently Provides, and
- Services SVCA No Longer Provides.

Part 2: Brainstorming Services and Amenities

During the 2nd hour Cheryl Taylor led a brainstorming effort, assisted by Carol Houlton. We took the three lists and brainstormed additional ideas and suggestions. The suggestions were added to the existing flip charts and nicely typed up by Carol H. See the list that follows.

To encourage creative thinking and stimulate conversation, Cheryl offered the following rules for brainstorming.

Rules for Brainstorming:

- ★ Every person and every idea has equal worth.
- ★ Avoid criticism and judgement of ideas.
- ★ Quantity is more important than quality.
- ★ Be creative. Wild and exaggerated ideas are encouraged.
- ★ Build on the ideas put forward by others.

Discussion included examining how much it would cost to provide all the *Mandated Services*, the *Services We Currently Provide*, and the *Services We No Longer Provide*. Former President Larry Brown responded that that was the 48% dues increase measure on last fall's AGM ballot which did not pass.

Several process-related suggestions were included and discussed as well. All got carefully recorded by Carol H. (Thank You, Carol!!!)

Meeting adjourned at 9:00PM.

★★★ NEXT MEETING (4/9/2016) ★★★

Next Meeting:

- **When: April 9, 2016 Saturday**
- **Time: 3:00PM-5:00PM**
- **Where: Multi-purpose room**

Proposed agenda for next meeting:

- Review the list generated at the last meeting.
- Establish priority criteria for review of services and rank by importance:
1) Required by law, 2) required by CCRs, 3) value to community.
- Rank services and amenities by importance.

This report was prepared by Cheryl Taylor with the help of Gail Chiarello (Note-taker) and Carol Houlton (Scribe). Please submit any changes or corrections to Cheryl Taylor at Fawndancer54@T3sos.com.

Brainstorming list from Flip Charts generated at the meeting and recorded by Carol Houlton.

Mandated

- Architectural Control Committee
- ACC/Coordinate New Construction
- Accounting
- AGM Support
- AIS (DNR)
- An ACC Person
- Assn. Management
- Audit (annually)
- BOD/ACC/Finance Admin Support
- Capital Reserves
- Chemicals used on Golf Course
- Clean Water Procedures
- Clubhouse*
- Compliance (what degree?)
- Culvert & Swales Repair
- Culverts Maintained (Swales, Ditches, Drains)
- Dam (Lake Louise)
- Emergency preparedness—coordinate with Whatcom County & Fire Department
- Golf Course*
- Have to report chemicals and fertilizer
- Human Resources and Administration Management
- Insurance
- Keep the roads clear
- Legal support [required by corp. law]
- Maintain Beaches/Wet Areas
- Maintain Plat Maps
- Maintenance (?) Degree
- Marina Permitting/Management
- Plant Restoration (watershed regs)
- Protect the Watershed
- Reserve Study (every three years)
- Road and Street Signs
- Roads Maintenance
- Safety Systems – facilities
- Seasonal beach maintenance
- Security
- State and Federal law/Clean Water Act
- Taxes
- Views/Newsletter – Communication

*The Managing Director asserted that the Golf Course and the Clubhouse are in the Restrictive Covenants and must be maintained unless \$150K off-set income Golf Course and \$75K off-set income Clubhouse.

Don't have to maintain but can't sell:

- Area Y (intersection of Lake Whatcom Blvd & Lake Louise Rd; adjacent to ReMax)
- Air-strip
- Campground
- Aquatic invasive species check watercraft for

Services We Provide

- Admin Calendar
- Audio Recordings of BOD meetings
- Building Alarms
- E-Blast!
- Emergency Preparedness
- Family Pool
- Garbage & Pet Control
- Golf Course Maintenance
- Hazard Tree Removal
- Health Club
- Kayak storage
- Liaison –Government agencies - DEM, School District, Fire, Etc.
- Marina Permitting/Management
- Pest Control
- Phone/Radio/Internet (limited)
- Pools, Family/Adult
- Receptionist
- Road Sweeping/Painting
- RV Storage
- Snow removal (limited to main roads)
- Web Page

Amenities/tenants:

- 19th Hole Café (seasonal)
- Clean Green
- Creekside Café
- Christ The King
- El Agave
- Health Club
- Library
- Pro Shop
- Community Garden

Services We No Longer Provide

- Parks Maintenance – \$45k in 2015
- Trails Maintenance
- Forest Management
- Adult Pool/Activity Center
- Events
- Snow Removal – Side Roads
- Landscaping
- Compliance (limited)
- Mailbox Cluster Maintenance
- Cleaning Gate entrances
- Campground
- Airstrip
- Area Y

What Do We Want?

- 21st Century Governing Documents (Contemporary Best Practices)
- Add Back What We No Longer Provide
- Adequate Street Lighting
- Adult pool – year round
- Airport / Runway
- Art Studio
- Band Shell
- Be Profitable
- Beauty of Golf Area as Open Space/Park - for Lakeside enjoyment by all residents
- Better Parking
- Bike Trails
- Bocce Ball
- Budget within the Dues
- City
- Control Legal Fees
- Create/Be Designated a P.R.D. (Public Recreation District)
- Daycare
- Disc Golf
- Educational Institution
- Events – Community
- Facilities for Corporate Meetings
- Focused, Fundable, Actionable Plan
- Golf
- Golf Clinic
- Golf Clubhouse
- Hardware Store
- Hire a PR Firm – Promote, including the positives of SV
- Ice Cream Parlor
- Ice Rink
- Library

- Manage Compliance
- Marina
- Medical Facility/Pharmacy
- Modest Dues Increases
- More Security
- Music Concerts monthly
- Music Room
- Music Studio
- Neighborhood Parking – Keyways
- Open Spaces
- Open Sport Course
- Outdoor Cinema
- Par Course
- Park & Ride
- Periodic Operations Audits
- Pet Store
- Pool – main – year round
- Pool with laps
- Promote Community Participation/Voting
- Promote Our Valley – Increase Revenues
- Protect the Environment/Watershed
- Putt-Putt Course
- Resurrect Campgrounds
- Roadsides Cleaned/Shoulders
- Rotunda – refurbish
- Safe Roads
- School
- Senior Community Center
- Shuttle Service – Local and Countywide
- Skateboard Park
- Snow Plowing – All Roads
- Solar Power Plant
- Staff Efficiency – Cost Effectiveness
- Storage Facilities
- Tennis Courts – year round
- Trails/Walking Paths near Roads
- Uber Drivers
- University Extension
- Wind Power
- YMCA – Health Club
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