



### **Voting by Proxy at the Annual General Meeting (AGM), November 4th, 2023**

- SVCA members may vote by proxy at the Annual General Meeting (RCW 64.38.120).
- Beginning October 1, 2023, a member wishing to vote by proxy can obtain an original, numbered, SVCA proxy form by addressing a written, signed, hard-copy request to the N&E Committee, in care of the SVCA Admin Office, 4 Clubhouse Circle, Bellingham, WA 98229. Instructions on how to complete the form are included with the form.
- Return your completed proxy directly to the SVCA offices in a sealed return envelope addressed to the N&E Committee in care of the SVCA Admin Office, 4 Clubhouse Circle, Bellingham, WA 98229 no later than Friday, 4:30 PM November 3rd, 2022.
- If you are an owner of multiple lots, a proxy must be executed and submitted individually for each lot.
- You are required to designate your preference of a directed proxy or a general proxy by checking either of the two boxes on the form and completing information for that section.
- You will need to date and sign the proxy; as well as have it notarized.
- Once you have completed the form you will need to deliver the proxy to your designated proxy agent in time for them to date, sign and have the form notarized and returned to the committee to register.
- To be valid, the proxy must be returned directly to the SVCA offices in a sealed return envelope addressed to the N&E Committee in care of the SVCA Admin Office, 4 Clubhouse Circle, Bellingham, WA 98229 no later than 4:30 PM November 3rd, 2023.
- A completed proxy may be dropped in the SVCA Ballot Box or mailed as directed above.
- The N & E Committee will register your proxy and issue a receipt to your agent to allow them to obtain a special ballot during the in-person voter registration Saturday, November 4th, from 9 AM to 12:30 PM on the lower floor of the Community. A proxy may only vote at the AGM meeting. The proxy's ballot will be collected with any other ballots voted from the floor of the meeting.
  - The designated agent (proxy) must be a SVCA member in good standing and remain so while serving as an agent. Proxy agents cannot give anything of value to a member in order to be designated the member's proxy. Proxy agents cannot receive anything of value in return for their services. A proxy agent cannot accept more than 5 proxies per AGM or SGM. (N&E Manual §5.7)